**HOATH PARISH COUNCIL**

**Meeting Notice**

All members of the public of the Parish of Hoath are invited to attend the statutory Annual Meeting of the Parish Council to be held at Hoath Village Hall on **Monday 13th May 2019** at **5.30 pm** and the May meeting of the Parish Council which will follow immediately, when the following matters will be considered:

**Annual Meeting**

1. **Election and appointment of Chairman and other officers for 2019/20**
2. **Apologies for absence**
3. **Declaration of members’ interests**
4. **Minutes of the last meeting and any matters arising**

To discuss/approve the minutes circulated

**May Meeting**

1. **Apologies**

To receive apologies of absence

1. **Declaration of members’ interests**
2. **Minutes of the last meeting and any matters arising**

To discuss/approve the minutes circulated

1. **CCC and KCC reports**

To receive the reports of representatives of Canterbury City Council

 and Kent County Council

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**Public time**

(The meeting will be adjourned for the public to speak)

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1. **Accounts and annual return for 2018/19**

To consider and if agreed, to approve the accounts and annual return

 for the year ended 31st March 2019. This to include review of internal

 controls; assurance that laws and other regulatory matters have been

 complied with; risk assessment; consideration of financial impact of

 litigation or other liabilities or commitments.

1. **Insurance**

To consider the renewal of the Council’s insurance policy.

1. **Planning**

To consider any planning matters

1. **Report of the RFO**

Including:

* To note current bank balance
* To consider invoices for payment
* Correspondence: to note and review
1. **Councillors’ reports**

To receive reports from Hoath Parish Councillors

1. **Date of next meeting**

The next meeting is due on **June 10th at 5.30 p.m.**

**Guy Foster**

Clerk to Hoath Parish Council