

Minutes of the meeting of Hoath Parish Council held on Friday 23 June 2023 at 5.30pm in Hoath Village Hall

Present: Councillors Imogen Morizet (Chair), Karen Johncock, Adele Wright, Sandy Sinclair and Caroline Read (Parish Clerk). 3 MoP present.

1. **Apologies.** All Hoath PC Cllrs present.
2. **Declarations of Interest & Dispensation requests.** There were no declarations of interest.
3. **Annual Governance & Accountability Return 2022/23 (AGAR) - Internal Auditor's Report.** Members **RESOLVED** to note the Internal Auditor Report dated 13 June 2023, and accepted that not all is in accordance with the Accounts and Audit Regulations 2003 and 2006, the Local Audit and Accountability Act 2014 and Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494 and as directed in "Governance and Accountability for Local Councils in England & Wales: A Practitioners' Guide". The Auditor's report is detailed on page 4 of the Annual Governance and Accountability Return (AGAR) and is also published on the Hoath Parish website.
4. **Annual Governance Statement (Section 1).** Members reviewed and **RESOLVED** to complete the Annual Governance Statement 2022/23 – page 5 of the AGAR. Chair signed and dated.
5. **Annual Accounting Statements (Section 2).** Members reviewed and **RESOLVED** to approve the Accounting Statements 2022/23 – page 6 of the AGAR. Chair signed and dated.
6. **Certificate of Exemption.** Members reviewed and **RESOLVED** to approve the Certificate of Exemption for smaller authorities under £25,000 turnover. (Page 3 of the AGAR) Chair and Clerk to signed and dated.
7. **Explanation of Variances and Bank Reconciliation 2022/23.** Members reviewed and **RESOLVED** to approve the explanation of variances and bank reconciliation.
8. **Exercise of Public Rights.** Members **RESOLVED** to confirm the dates of the period for the exercise of public rights as commencing Monday 3 July 2023 until Friday 11 August 2023. Website and notice board to be updated Friday 30 June 2023.
9. **Report of the Clerk and RFO:** Members **RESOLVED** and approved the following invoices for payment:
 - a. HMRC (£123.40)
 - b. Mrs D O'Brien (Internal Auditor) (£120.00)
10. **Date of the next meeting:** The next Parish Council meeting is scheduled for 5.30pm on Monday 10th July 2023.

Caroline Read
Parish Clerk and Responsible Financial Officer
Hoath Parish Council
clerk@hoath.org

Signed as a true record _____ Date: _____ (Chair)