

## Minutes of the meeting of Hoath Parish Council held on Monday 16<sup>th</sup> October 2023 at 5.30pm in Hoath Village Hall.

Present: Councillors Karen Johncock (Acting Chair), William Hawkins, Sandy Sinclair and Caroline Read (Parish Clerk). 5 Members of Public present (MoP).

1. **Apologies.** Apologies were received and ACCEPTED from Councillors Imogen Morizet, Chair (Holiday), Adele Wright (Ill Health) and CCC Cllr Rachel Carnac.
2. **Declarations of Interest & Dispensation requests.** Cllr Hawkins declared that his spouse is a Cllr at Chislet Parish Council. He also declared an OSI (Other Significant Interest) relating to the Planning Application CA/21/02265 below, whereby his property is on the curtilage. Cllr Hawkins requested it be noted that this declaration does not affect him supporting HPCs comments which relate to the traffic, pollution and odours relating to this application and the subsequent appeal process. There were no other declarations of interest.
3. **Minutes of the Last Meeting.** RESOLVED to agree that the minutes on the meetings held on Monday 18<sup>th</sup> September, were a true record and they were signed by Cllr Johncock (Acting Chair).

Cllr's asked that the following be minuted:

- a. Despite previous requests from the Clerk, the Allotment trustees are yet to forward a copy of their Allotment Register, latest risk assessment and provide a key for the allotments gate. **Action:** Clerk was instructed to request documents again.
- b. Despite previous requests from the Clerk, the Chislet and Hoath Playgroup Manager had yet to forward a copy of the risk assessment for the play area, plus written assurances that the Playgroup had adequate insurance in place for the use of the Play Area/triangle. **Action:** Clerk to request documentation again.

#### 4. Representations from the public included:

A MoP confirmed that she had been to resolve the rent payments for the Village Hall relating to the monthly Saturday coffee mornings.

#### 5. Community Warden Report:

Roger Lithgow advised that he would also be covering the Birchington area. He talked about some of the work he had been doing in recent weeks, including reporting areas of counter terrorism, cold callers and assisting vulnerable victims of scams.

#### 6. Planning. Members considered the following new planning applications:

- CA/23/01708 – Tambour Manor, Church Road – Variation of condition 2 (residency) of planning permission CA/90/00899/FUL for the erection of farmhouse; to allow removal of condition 2. **Planning Application was WITHDRAWN on 10 Oct 23 – NFA.**

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- CA/23/01735 - EIA screening opinion request in relation to an Integrated Constructed Wetland. Land Southwest of Hoath. **No objection – PC to continue monitoring planning portal.**

#### **New Applications arising since publication of agenda:**

- CA/23/01960 – Knaves Ash - Retrospective two Storey rear extension including balcony, following demolition of single storey rear extension. **No objection.**

#### **Members were advised of the following Decided Applications:**

- CA/23/01155 – Oak Lodge, Old Tree Road – 4 Rooflights and replacement doors to windows to garage together with flue to North elevation and 2 air source heat unit and plant equipment in rear garden. **GRANTED** on 25 Sep 23.
- CA/23/01503 – 2 Millbank Cottages, Maypole Lane. Application for lawful development certificate for rooflight with soil and vent pipe. **CCC Comment: WOULD BE LAWFUL**

#### **Update on Undecided Applications:**

- CA/21/02265 - Land south of Marley Lane, Hoath - Installation of digestate storage Eco bag with construction of bund. **Update:** The Appeal has been lodged with the Planning Inspectorate and is to be decided following the consideration of written statements from the parties and a site visit by an Inspector. HPC confirmed that they would be submitting their final comments before the closing date of 1<sup>st</sup> Nov 23.

#### **7. Report of the Clerk and RFO:**

RESOLVED to note current cashbook/bank balance: £29,450.46

RESOLVED to agree the following payments:

- HMRC (Jul and Aug 23) - £123.40
- Parish Magazine - £200.00
- Local Councils Update Subscription - £110.00
- Ian Sargent – Grass Cutting 2 Oct 23 - £60.00
- SLCC Membership - £112.00
- September 2023 Salary and expenses for the Clerk.
- HMRC (Sep 23) - £61.80

Clerk advised that she had now had communication with the owner of the Prince of Wales, and he confirmed he was content for the installation to take place. After considering three options it was RESOLVED to purchase a ZOLL AED semi-automatic defibrillator from the BHF. Any monies not spent on the defibrillator would go towards the costs of installation and ongoing running costs.

Correspondence, to note and review:

- a) It was RESOLVED to appoint Mrs D O'Brien as the Internal Auditor for FY 2023/24.
- b) The Clerk advised that UKPN had recently undertaken a survey of the remaining telegraph pole on the village green and advised that it would need to be removed/cut

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down during school holidays, as the live power cables were also connected to the Primary School.

- c) The Clerk confirmed that the Prince of Wales Public House was listed as a Community Asset with CCC. This, along with The Gate Inn listing will both need to be reviewed before April 24.
- d) The Clerk advised that due to poor numbers, the KCC Canterbury Youth Detached Bus service was not deemed viable at Hoath and would end after half term. Any MoP wishing to start up their own Youth Club in Hoath, with the support of KCC were advised to contact the Clerk, as training and funding is available.
- e) The Clerk advised that Hoath Parish social media continues to be a popular tool for the PC and membership is now at 360 MoP. The current Hoath website continues to be unstable, and the Clerk is now engaging with local website design firms for a solution. It is envisaged that the projector screen and microphone equipment in the village hall can be used at the next meeting to aid the MoP and save on printing expenses.
- f) Hoath Parish Council ADOPTED its Expenses Policy.

## 8. Councillors' reports:

- Cllr Johncock advised that dates were still being identified for the next Joint Parish Group which is due to take place early next year.
- Cllr Johncock advised that she is due to meet with KCC Highways to start discussions regarding a review of the Hoath HIP.
- Cllr Hawkins highlighted that the Triangle/Play Area name was confusing and didn't fully reflect its intended use. It was unanimously RESOLVED that this piece of land moving forward, would now be referred to as 'The Paddock' by HPC.
- Cllr Hawkins wished to highlight to the Council that discussions should commence regarding the forthcoming precept request. Clerk confirmed that our request must be submitted to CCC by 31<sup>st</sup> Dec 23. Action: Clerk to present draft budget at next meeting for discussion.
- In the absence of Cllr Wright, it was unanimously RESOLVED to purchase a pole mounted metal litter bin (Derby Hercules) £185+VAT and arrange for installation by CCC.

9. **KCC Report:** KCC Cllr Alan Marsh reported that there continued to be concerns relating to the financial shortfall at KCC, which continues to affect adult care and children's. He advised that it is highly likely that the Council Tax for FY 24/25 will increase by 5% (the maximum permissible). On a positive note, Cllr Marsh was pleased to advise that he will be able to provide free Pantomime Tickets for the residents of Hoath, to see Sleeping Beauty at the Sarah Thorne Theatre in December – dates and further information to follow.

10. **Proposed date of the next meeting:** The next Parish Council meeting is 6pm on Monday 13<sup>th</sup> November 2023, (Parish Councillors will be available to the public from 5.15pm).

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Caroline Read  
Parish Clerk and Responsible Financial Officer  
Hoath Parish Council  
[clerk@hoath.org](mailto:clerk@hoath.org)

Signed as a true record \_\_\_\_\_ Date: \_\_\_\_\_  
(Chair)

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