

## **Annual Parish Meeting - Notice and Agenda - Monday 13<sup>th</sup> May 2024**

All residents of the Parish of Hoath are invited to attend the statutory Annual Parish Meeting to be held on **Monday 13<sup>th</sup> May 2023 at 6pm**. This is to be followed by the Annual Meeting of the Council, for the transaction of the business as described in the following agendas:

### **Annual Parish Meeting at 6pm on Monday 13<sup>th</sup> May 2023**

The Annual Parish Meeting is not a Parish Council meeting. It is a meeting of the Parish electors and usually takes place between 1 March and 1 June. In practice these meetings celebrate local activities and provide residents in the community an opportunity to meet their Councillors.

#### **Annual Parish Meeting Agenda:**

1. Welcome introduction by the Chair of Hoath Parish Council.
2. To sign as a correct record the Minutes of the last Annual Meeting of the Parish Meeting held on 15<sup>th</sup> May 2023.
3. Any matters arising from the previous minutes.
4. To welcome Guest Speaker: Sarah Valencia, Kent Wildlife Trust on the Wilder Blean Project.
5. To RECEIVE the Annual Report from the Chair of Hoath Parish Council.
6. To RECEIVE the Annual Report from the KCC, CCC Councillors and the Community Warden.
7. To RECEIVE Annual Reports from voluntary & statutory associations associated with the Parish of Hoath.
8. Residents' participation and questions.
9. Chair of Hoath Parish Council to close the meeting.

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## **Annual Meeting of the Parish Council - Notice and Agenda Monday 13<sup>th</sup> May 2024**

### **Annual Meeting of the Council (to commence no earlier than 6.45pm on Monday 13<sup>th</sup> May 2024)**

The Annual Council Meeting is when the Parish Council elects a Chair and a Vice-Chair and decides which Councillors will lead on particular areas such as planning, highways, neighbourhood plan, etc.

**Dear Hoath Parish Councillors and residents,**

**I hereby give you notice that the Annual Meeting of the Parish Council will be held in the Village Hall, Hoath, on Monday 13<sup>th</sup> May 2024 at 5.45pm.**

All Members of the Parish Council are summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend.

1. **To elect a Chair and Vice- Chair:** (To include signing of the Acceptance of Office).
2. **Apologies:** Members are asked to receive apologies.
3. **Declarations of Interest & Dispensation requests:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. **Minutes of the Last Meeting:** To receive the minutes and confirm the recommendations or resolutions therein of the meeting of the previous Annual Meeting of the Parish Council on Monday 15<sup>th</sup> May 2023.
5. **Matters arising from previous minutes:** To discuss any matters arising from previous minutes.
6. **To NOTE appointment of other Members:** Planning, Highways, Neighbourhood Plan, etc.
7. **KCC and CCC Reports:** To receive the reports of representatives of Canterbury City Council and Kent County Council.
8. **Community Warden Report:** To receive the report of the Community Warden.
9. \*\*\*\*\*  
The meeting will be adjourned for a maximum of 15 minutes to allow representations from members of the public.  
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10. **Planning:** To consider any planning matters, including new and decided applications:
  1. NEW: TPO No. 1, 2024 (Black Poplar x 1) – Land South of Marley Lane, Hoath, CT3 4JY
11. **Report of the Clerk and RFO:** To receive report from the Clerk including:
  1. To NOTE current cashbook/bank balance.
  2. To CONSIDER invoices for payment.
  3. To complete the Bank Reconciliation to 31 March 2024.
  4. Clerk’s Report including correspondence, to NOTE and review.
12. **Allotments:**
  1. To NOTE the Insurance and HMRC requirements for the Allotment Association.
13. **Winter Support Scheme Grant:**
  1. To RECEIVE an update on the expenditure of the Winter Support Scheme Grant.
14. **Annual Insurance Policy:**
  1. To CONSIDER three quotes and PROPOSE Annual Insurance provider.
15. **Memorial Bench and Tree Policy:**
  1. To CONSIDER and RESOLVE the HPC Memorial Bench & Tree Policy.
  2. To CONSIDER and RESOLVE request from a resident.
16. **Councillors Reports:**
  1. Cllr Wright to provide an UPDATE on Hoath Meadow Group/Village Green.
  2. Cllr Morizet to provide an UPDATE on the Neighbourhood Plan.
17. **Date of the next Parish Council meeting:** Monday 10<sup>th</sup> June 2024.

**Caroline Read**

Clerk and RFO to Hoath Parish Council